



Harker Heights Joint Meeting

**with the
Planning and Zoning Commission,
Building & Standards Commission,
Capital Improvement Advisory
Committee, and the Zoning Board
of Adjustment.**

Wednesday,

January 12, 2022

**5:30 P.M. located at the Harker
Heights Activities Center
400 Indian Trail, Room A**



**PLANNING & ZONING COMMISSION MEETING
HARKER HEIGHTS ACTIVITIES CENTER
400 INDIAN TRAIL, ROOM A**

WEDNESDAY, JANUARY 12, 2022 – 5:30 P.M.

**THIS WILL BE A JOINT MEETING WITH THE CAPITAL IMPROVEMENT
ADVISORY COMMITTEE, BUILDING & STANDARDS COMMISSION, AND THE
ZONING BOARD OF ADJUSTMENTS.**

Notice is hereby given that on Wednesday, January 12, 2022, the Planning and Zoning Commission (P&Z) of the City of Harker Heights will conduct a joint meeting with the Capital Improvement Advisory Committee, Building & Standards Commission, and the Zoning Board of Adjustments. The Meeting will be held in Room A of the Harker Heights Activities Center located at 400 Indian Trail, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following Agenda:

MEETING AGENDA

I. CALL TO ORDER - Convene Regular Meeting of the Planning and Zoning Commission and establish a quorum.

II. INVOCATION & PLEDGE OF ALLEGIANCE

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

III. Swear in Members and Alternates of the Planning and Zoning Commission (as needed).

IV. Elect Planning and Zoning Commission Officers: Chairman, Vice Chairman, and Secretary.

V. PUBLIC COMMENTS

1. At this time, comments will be taken from the audience on non-agenda related topics, for a length of time not to exceed three minutes per person. To address the Planning and Zoning Commission, please clearly state your name and address for the Planning & Development Administrative Assistant prior to making a comment. *No action may be taken by the Planning and Zoning Commission during Public Comments.*

VI. Presentations by Staff:

1. Introductions
2. City issued email accounts
3. Public Information and Open Records

4. Open Meeting Regulations & Roberts Rules of Order
5. Commission roles and responsibilities
6. Recent applicable changes in State Law

VII. ADJOURNMENT OF PLANNING & ZONING COMMISSION MEETING

I, the undersigned authority, do hereby certify that pursuant to the Texas Open Meetings Act, the above Notice of Meeting of the Planning and Zoning Commission of the City of Harker Heights, Texas, was posted at the Harker Heights Municipal Building, and the City of Harker Heights website which is readily accessible to the public at all times, by **10:00 A.M. on Friday, January 7, 2022**. Please contact the Planning and Development Department at (254) 953-5648 for further information.

Wilson Everett

Wilson Everett, Planning & Development Administrative Assistant

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 254-953-5600, or FAX 254-953-5614, or email jhelsham@harkerheights.gov for further information.



**BUILDING & STANDARDS COMMISSION MEETING
HARKER HEIGHTS ACTIVITIES CENTER
400 INDIAN TRAIL ROOM A**

WEDNESDAY, JANUARY 12, 2022 – 5:30 P.M.

**THIS WILL BE A JOINT MEETING WITH THE PLANNING & ZONING
COMMISSION, ZONING BOARD OF ADJUSTMENT, AND THE CAPITAL
IMPROVEMENT ADVISORY COMMITTEE.**

Notice is hereby given that on Wednesday, January 12, 2022, the Building & Standards Commission of the City of Harker Heights will conduct a joint meeting with the Planning & Zoning Commission, Zoning Board of Adjustment, and the Capital Improvement Advisory Committee. The Meeting will be held in Room A of the Harker Heights Activities Center located at 400 Indian Trail, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following Agenda:

MEETING AGENDA

- I. CALL TO ORDER** - Convene a Regular Meeting of the Building & Standards Commission and establish a quorum.
- II.** Swear in Members and Alternates of the Building & Standards Commission (as needed).
- III.** Elect Building & Standards Commission Officers: Chairman, Vice Chairman, and Secretary.
- IV. PUBLIC COMMENTS**
 1. At this time, comments will be taken from the audience on non-agenda related topics, for a length of time not to exceed three minutes per person. To address the Building & Standards Commission, please clearly state your name and address for the Planning & Development Administrative Assistant prior to making a comment. *No action may be taken by the Building & Standards Commission during Public Comments.*
- V. Training Presentations by Staff:**
 1. Introductions
 2. City issued email accounts
 3. Public Information and Open Records
 4. Open Meeting Regulations & Roberts Rules of Order
 5. Commission roles and responsibilities
 6. Recent applicable changes in State Law
- VI. ADJOURNMENT OF BUILDING & STANDARDS COMMISSION MEETING**

I, the undersigned authority, do hereby certify that pursuant to the Texas Open Meetings Act, the above Notice of Meeting of the Building & Standards Commission of the City of Harker Heights, Texas, was posted at the Harker Heights Municipal Building, and the City of Harker Heights website which is readily accessible to the public at all times, by **10:00 A.M. on Friday, January 7, 2022**. Please contact the Planning and Development Department at (254) 953-5648 for further information.

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**CAPITAL IMPROVEMENT ADVISORY COMMITTEE MEETING
HARKER HEIGHTS ACTIVITIES CENTER
400 INDIAN TRAIL, ROOM A
WEDNESDAY, JANUARY 12, 2022 – 5:30 P.M.
THIS WILL BE A JOINT MEETING WITH THE PLANNING & ZONING
COMMISSION, BUILDING & STANDARDS COMMISSION, AND THE ZONING
BOARD OF ADJUSTMENT.**

Notice is hereby given that on Wednesday, January 12, 2022, the Capital Improvement Advisory Committee (CIAC) of the City of Harker Heights will conduct a joint meeting with the Planning & Zoning Commission, Building & Standards Commission, and the Zoning Board of Adjustment. The Meeting will be held in Room A of the Harker Heights Activities Center located at 400 Indian Trail, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following Agenda:

MEETING AGENDA

- I. CALL TO ORDER** - Convene Regular Meeting of the Capital Improvement Advisory Committee and establish a quorum.
- II.** Swear in Members and Alternates of the Capital Improvement Advisory Committee (as needed).
- III.** Elect Capital Improvement Advisory Committee Officers: Vice Chairman, and Secretary.
- IV. PUBLIC HEARING**
 1. CIAC-21-03-A Conduct a public hearing to discuss and consider amended Impact Fee Calculations and recommendations under which an impact fee may be imposed for wastewater facilities for the 2022 wastewater impact fee area and take the appropriate action.
- V. PUBLIC COMMENTS**
 1. At this time, comments will be taken from the audience on non-agenda related topics, for a length of time not to exceed three minutes per person. To address the Capital Improvement Advisory Committee, please clearly state your name and address for the Planning & Development Administrative Assistant prior to making a comment. *No action may be taken by the Capital Improvement Advisory Committee during Public Comments.*
- VI. Presentations by Staff:**
 1. Introductions
 2. City issued email accounts
 3. Public Information and Open Records

4. Open Meeting Regulations & Roberts Rules of Order
5. Commission roles and responsibilities
6. Recent applicable changes in State Law

VII. ADJOURNMENT OF CAPITAL IMPROVEMENT ADVISORY COMMITTEE MEETING

I, the undersigned authority, do hereby certify that pursuant to the Texas Open Meetings Act, the above Notice of Meeting of the Capital Improvement Advisory Committee of the City of Harker Heights, Texas, was posted at the Harker Heights Municipal Building, and the City of Harker Heights website which is readily accessible to the public at all times, by **10:00 A.M. on Friday, January 7, 2022**. Please contact the Planning and Development Department at (254) 953-5648 for further information.

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**ZONING BOARD OF ADJUSTMENT MEETING
HARKER HEIGHTS ACTIVITIES CENTER
400 INDIAN TRAIL, ROOM A**

WEDNESDAY, JANUARY 12, 2022 – 5:30 P.M.

**THIS WILL BE A JOINT MEETING WITH THE PLANNING & ZONING
COMMISSION, BUILDING & STANDARDS COMMISSION, AND THE CAPITAL
IMPROVEMENT ADVISORY COMMITTEE.**

Notice is hereby given that on Wednesday, January 12, 2022, the Zoning Board of Adjustment (ZBA) of the City of Harker Heights will conduct a joint meeting with the Planning & Zoning Commission, Building & Standards Commission, and the Capital Improvement Advisory Committee. The Meeting will be held in Room A of the Harker Heights Activities Center located at 400 Indian Trail, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following Agenda:

MEETING AGENDA

- I. CALL TO ORDER** - Convene Regular Meeting of the Zoning Board of Adjustment and establish a quorum.
- II.** Swear in Members and Alternates of the Zoning Board of Adjustment (as needed).
- III.** Elect Zoning Board of Adjustment Officers: Chairman, Vice Chairman, and Secretary.
- IV. PUBLIC COMMENTS**
 1. At this time, comments will be taken from the audience on non-agenda related topics, for a length of time not to exceed three minutes per person. To address the Zoning Board of Adjustment, please clearly state your name and address for the Planning & Development Administrative Assistant prior to making a comment. *No action may be taken by the Zoning Board of Adjustment during Public Comments.*
- V. Presentations by Staff:**
 1. Introductions
 2. City issued email accounts
 3. Public Information and Open Records
 4. Open Meeting Regulations & Roberts Rules of Order
 5. Board Member roles and responsibilities
 6. Recent applicable changes in State Law
- VI. ADJOURNMENT OF ZONING BOARD OF ADJUSTMENT MEETING**

I, the undersigned authority, do hereby certify that pursuant to the Texas Open Meetings Act, the above Notice of Meeting of the Zoning Board of Adjustment of the City of Harker Heights, Texas, was posted at the Harker Heights Municipal Building, and the City of Harker Heights website which is readily accessible to the public at all times, by **10:00 A.M. on Friday, January 7, 2022.** Please contact the Planning and Development Department at (254) 953-5648 for further information.

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