

A large, light gray stylized logo consisting of two vertical bars with rounded tops and bottoms, forming the letters 'H' and 'H'. A red, textured star is superimposed over the center of the 'H's.

**CITY OF HARKER HEIGHTS
FISCAL YEAR 2019-2020
PROPOSED BUDGET**



This budget will raise more total property taxes than last year's budget by \$783,427 or 6.5%, and of that amount \$235,458 is tax revenue to be raised from new property added to the tax roll this year.

(Required per Texas House Bill 3195, passed during the 80th Legislative Session)



**BUDGET
SUMMARIES**

COMBINED SUMMARY OF ESTIMATED REVENUES, EXPENDITURES AND FUND BALANCES
(shown in thousands)

	GOVERNMENTAL FUNDS					PROPRIETARY FUNDS				SPECIAL REVENUE FUNDS				ALL FUNDS
	General	Debt Service	Fixed Asset	Capital Improv	Total	Utility	Sanitation	Drainage	Total	Hotel/Motel	Restricted Courts	Employee Ben Trust	Total	Grand Total
Unallocated Reserve as of 9/30/2018	11,047,846	47,241	646,244	13,181,969	24,923,300	3,448,289	90,427	67,311	3,606,027	191,986	184,714	1,705	378,405	28,907,732
PROJECTED:														
2018-19 Revenues	22,268,500	2,912,400	989,500	3,296,300	29,466,700	9,515,400	2,238,200	828,100	12,581,700	102,600	105,700	2,000	210,300	42,258,700
2018-19 Expenditures	22,255,800	2,932,700	1,432,780	8,189,800	34,811,080	9,623,800	2,237,800	860,100	12,721,700	20,000	102,778	0	122,778	47,655,558
Addition to (Use of) Fund Balance	12,700	(20,300)	(443,280)	(4,893,500)	(5,344,380)	(108,400)	400	(32,000)	(140,000)	82,600	2,922	2,000	87,522	(5,396,858)
Estimated Unallocated Reserve as of 9/30/2019	11,060,546	26,941	202,964	8,288,469	19,578,920	3,339,889	90,827	35,311	3,466,027	274,586	187,636	3,705	465,927	23,510,874
PROPOSED														
2019-20 Revenues	21,611,200	2,953,000	825,000	2,845,000	28,234,200	10,262,500	2,337,500	844,800	13,444,800	102,900	108,300	2,000	213,200	41,892,200
2019-20 Expenditures	21,630,700	2,979,400	1,015,300	11,024,600	36,650,000	10,258,700	2,393,200	846,900	13,498,800	27,500	90,000	0	117,500	50,266,300
Addition to (Use of) Fund Balance	(19,500)	(26,400)	(190,300)	(8,179,600)	(8,415,800)	3,800	(55,700)	(2,100)	(54,000)	75,400	18,300	2,000	95,700	(8,374,100)
Estimated Unallocated Reserve as of 9/30/2020	11,041,046	541	12,664	108,869	11,163,120	3,343,689	35,127	33,211	3,412,027	349,986	205,936	5,705	561,627	15,136,774
Less Restricted Funds:														
Restricted										(349,986)	(205,936)	(5,705)	(561,627)	(561,627)
Reserve Requirement	(5,407,700)				(5,407,700)	(2,014,700)			(2,014,700)					(7,422,400)
Total Unrestricted Funds	5,633,346	541	12,664	108,869	5,755,420	1,328,989	35,127	33,211	1,397,327	0	0	0	0	7,152,747

The table above shows projected revenues and expenditures for the current year, budgeted revenues and expenditures for the budget year, and their effect on the City's unallocated reserves (or fund balance). The City's current restricted fund amounts and reserve requirements are then deducted from the estimated unallocated reserve for the total unrestricted funds remaining.

SUMMARY OF SOURCES AND USES

(Graphs displaying the percentage of total budget for each category are on the next page.)

	GOVERNMENTAL FUNDS				PROPRIETARY FUNDS			SPECIAL REVENUE FUNDS			ALL FUNDS
	General	Debt Service	Fixed Asset	Capital Improv	Utility	Sanitation	Drainage	Hotel/Motel	Restricted Courts	Employee Ben Trust	Grand Total
BEGINNING FUND BALANCE											
PROJECTED AS OF 9/30/19	11,060,546	26,941	202,964	8,288,469	3,339,889	90,827	35,311	274,586	187,636	3,705	23,510,874
SOURCES:											
Ad Valorem Taxes	9,445,800	2,833,000	0	0	0	0	0	0	0	0	12,278,800
Other Taxes and Special Assessments	8,371,600	0	0	0	0	163,500	0	99,000	0	0	8,634,100
Licenses & Permits	416,000	0	0	0	0	0	0	0	0	0	416,000
Fines & Fees	950,000	0	0	0	108,000	0	0	0	104,300	0	1,162,300
Charges for Services	990,000	0	0	0	10,095,000	2,170,500	842,800	0	0	0	14,098,300
Investment Earnings	425,000	20,000	0	125,000	55,000	2,500	2,000	3,900	4,000	2,000	639,400
Transfers	890,000	100,000	825,000	1,200,000	0	0	0	0	0	0	3,015,000
Intergovernmental / Grants / Donations	117,800	0	0	1,520,000	0	0	0	0	0	0	1,637,800
Miscellaneous	5,000	0	0	0	4,500	1,000	0	0	0	0	10,500
TOTAL SOURCES	21,611,200	2,953,000	825,000	2,845,000	10,262,500	2,337,500	844,800	102,900	108,300	2,000	41,892,200
USES:											
Personnel Service	16,676,600	0	0	0	1,648,800	72,300	126,200	0	0	0	18,523,900
Supplies	798,900	0	0	0	129,600	1,700	9,500	0	0	0	939,700
Maintenance	711,100	0	0	0	522,600	3,000	37,000	0	0	0	1,273,700
Insurance	187,900	0	0	0	27,700	1,200	2,100	0	0	0	218,900
Services	2,107,400	0	0	0	839,800	1,873,700	8,300	0	0	0	4,829,200
Miscellaneous	558,800	31,000	0	0	2,931,400	41,300	5,500	27,500	0	0	3,595,500
Capital Improvement Projects	0	0	0	11,024,600	0	0	0	0	0	0	11,024,600
Reserves/Transfers	590,000	0	1,015,300	0	2,200,000	400,000	325,000	0	90,000	0	4,620,300
Debt Services	0	2,948,400	0	0	1,958,800	0	333,300	0	0	0	5,240,500
TOTAL USES	21,630,700	2,979,400	1,015,300	11,024,600	10,258,700	2,393,200	846,900	27,500	90,000	0	50,266,300
ESTIMATED ADDITION (USE)											
OF FUND BALANCE	(19,500)	(26,400) ¹	(190,300) ²	(8,179,600) ³	3,800	(55,700) ⁴	(2,100)	75,400 ⁵	18,300	2,000 ⁶	(8,374,100)
PROJECTED ENDING FUND											
BALANCE AS OF 9/30/20	11,041,046	541	12,664	108,869	3,343,689	35,127	33,211	349,986	205,936	5,705	15,136,774

¹ The Debt Service Fund is where the interest and sinking portion of taxes collected is received from Bell County Appraisal District and where the tax portion of the bond payment is paid from each February and August.

² Since transfers into the Fixed Asset Fund are less than the expenses planned, the City will use \$190,300 of the Fixed Asset Fund's fund balance to purchase equipment, vehicles and establish funds for Dana Peak Park.

³ Major projects that will utilize the Capital Improvement Fund's fund balance include Drainage Master Plan, Fire Station #2 Renovation, and Warrior's Path Reconstruction.

⁴ Sanitation fees are collected mostly as a pass-through to fund the cost of paying Waste Management for residential and roll off services at our drop site which is utilized free of charge to residents.

⁵ The City is attempting to gain funds to aid in the development of the Comanche Gap Historical Park. In FY 2020, \$82,900 will be added to the fund balance to assist in the future development costs.

⁶ The Employee Benefit Trust Fund is a pass-through account for the collection and payment of insurance premiums. It was created in FY 2011 and the addition to fund balance is only accumulated interest income.



**GENERAL
FUND**

**REVENUE SUMMARY
GENERAL FUND**

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
PROPERTY TAXES						
700 Tax Receipts	9,173,000	9,159,159	9,033,900	8,913,082	9,033,900	9,445,800
701 Tax Discounts	0	0	0	0	0	0
703 Fines and Penalties	0	52,037	0	0	0	0
TOTAL PROPERTY TAXES	9,173,000	9,211,196	9,033,900	8,913,082	9,033,900	9,445,800
OTHER TAXES AND SPECIAL ASSESSMENTS						
080 Cable Franchise Fees	314,000	332,096	350,000	168,942	337,000	340,000
081 Electricity Franchise Fees	900,000	935,929	975,000	531,476	965,000	975,000
082 Gas Franchise Fees	80,000	88,618	100,000	33,826	77,000	80,000
083 Telephone Franchise Fees	46,000	40,663	45,000	19,737	40,000	40,000
707 Mixed Drink Tax	115,000	100,158	100,000	48,567	103,900	105,000
708 Bingo Tax	55,000	41,861	40,000	0	40,000	40,000
709 Sales Tax	6,565,000	6,658,409	6,630,700	3,467,774	7,030,000	6,791,600
TOTAL OTHER TAXES AND SPECIAL ASSESSMENTS	8,075,000	8,197,734	8,240,700	4,270,322	8,592,900	8,371,600
LICENSES AND PERMITS						
022 Platting and Rezoning	30,000	62,780	50,000	33,634	70,000	70,000
050 City Registration Fee	40,000	23,285	32,000	20,790	33,000	35,000
051 Building Permits	200,000	172,338	200,000	151,527	285,000	290,000
052 Contractor's Registration	20,000	11,925	15,000	5,325	11,000	11,000
053 Fire Permit Revenue	6,000	10,240	10,000	4,625	10,000	10,000
TOTAL LICENSES AND PERMITS	296,000	280,568	307,000	215,901	409,000	416,000
FINES AND FEES						
016 Court Fines	800,000	905,179	1,000,000	455,026	925,000	950,000
TOTAL FINES AND FEES	800,000	905,179	1,000,000	455,026	925,000	950,000
CHARGES FOR SERVICES						
036 Aquatic Revenue	55,000	36,286	55,000	0	55,000	55,000
037 Recreation Programs	35,000	30,747	35,000	7,562	30,000	15,000
038 Youth Sports Activities	130,000	126,453	130,000	70,110	130,000	130,000
039 Concession Stand	6,000	5,326	6,000	2,171	5,000	5,000
040 Adult Activities	11,000	14,481	11,000	(1,261)	15,000	15,000
041 Park Facility Rentals	28,000	31,605	28,000	12,485	28,000	30,000
042 Discounts - Youth Sports	0	0	0	0	0	0
058 False Alarm Fees	0	1,200	0	1,550	4,500	0
100 Ambulance Collection Fees	(45,000)	(51,637)	(50,000)	(26,772)	(53,500)	(55,000)
101 Ambulance Service	600,000	709,580	700,000	285,014	717,300	720,000
112 Animal Services	50,000	76,220	75,000	36,830	75,000	75,000
TOTAL CHARGES FOR SERVICES	870,000	980,261	990,000	387,689	1,006,300	990,000
INTERGOVERNMENTAL						
070 Grant Revenue	72,800	78,741	38,900	18,917	45,600	91,700
102 Reimburse Bell County	5,000	3,926	4,000	5,616	5,600	5,600
103 Central Texas Trauma Council	3,000	3,153	3,500	500	500	500
602 Reimb from TxDOT PTF Program	170,000	170,000	170,000	0	886,100	0
TOTAL INTERGOVERNMENTAL	250,800	255,820	216,400	25,033	937,800	97,800
INVESTMENT EARNINGS						
020 Interest Income	115,000	217,209	215,000	214,456	425,000	425,000
201 Net Value of Investments	0	53	0	0	0	0
TOTAL INVESTMENT EARNINGS	115,000	217,262	215,000	214,456	425,000	425,000

**REVENUE SUMMARY
GENERAL FUND**

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
CONTRIBUTIONS AND DONATIONS						
071 Contributions	0	0	0	0	0	0
400 Donations	0	60	0	6,640	3,000	0
401 Donations - Police	0	2,551	0	2,070	2,100	0
402 Donations - Healthy Homes	0	0	0	0	0	0
403 Donations - Library	0	200	0	0	300	0
404 Donations - Parks & Recreation	0	5,604	0	3,125	6,000	0
405 Donations - Nat'l Night Out	0	0	0	0	0	0
406 Donations - Pet Adoption Center	20,000	17,217	20,000	8,982	20,000	20,000
TOTAL CONTRIBUTIONS AND DONATIONS	20,000	25,632	20,000	20,817	31,400	20,000
MISCELLANEOUS						
010 Credit Card Fees	(35,000)	(35,255)	(35,000)	(16,408)	(35,000)	(35,000)
011 Technology Fee - My Permit Now	4,000	3,416	4,000	1,336	3,500	4,000
012 AdComp Kiosk Credit Card Fees	0	15	100	0	0	0
015 Cash Over (Short)	0	56	0	(4)	0	0
021 Miscellaneous Income	23,000	23,807	23,000	10,199	20,000	20,000
023 Taxable Income	14,000	14,764	14,000	8,233	16,000	16,000
025 Miscellaneous A/R Income	0	0	0	0	0	0
030 Insurance Proceeds	0	29,113	0	1,641	3,900	0
031 Settlement of Claim	0	4,225	0	0	0	0
032 Gain on Sale of Asset	0	0	0	0	0	0
055 Street Paving Payments	0	0	0	0	0	0
056 Public Nuisance Assmt Pmt	0	20,482	0	1,036	8,000	0
111 Impound Fees	0	0	0	0	0	0
113 Auction Abandoned Property	0	12,110	0	768	800	0
116 State Seizure Funds	0	0	0	0	0	0
200 Gain on Investments	0	0	0	0	0	0
600 Lease Agreement Proceeds	0	495,000	0	0	0	0
TOTAL MISCELLANEOUS	6,000	567,733	6,100	6,801	17,200	5,000
TRANSFERS IN						
802 Transfer from Water	450,000	450,000	500,000	50,000	500,000	500,000
803 Transfer from Drainage	0	0	0	0	0	0
804 Transfer from Sanitation	300,000	300,000	300,000	150,000	300,000	300,000
812 Transfer from Restricted Courts	88,000	88,000	90,000	55,000	90,000	90,000
TOTAL TRANSFERS IN	838,000	838,000	890,000	255,000	890,000	890,000
TOTAL REVENUES	20,443,800	21,479,385	20,919,100	14,764,127	22,268,500	21,611,200
BEGINNING FUND BALANCE	9,764,711	9,758,975	10,529,796	11,047,846	11,047,846	11,060,546
INCREASE/DECREASE	42,900	1,288,871	400	4,227,013	12,700	(19,500)
ENDING FUND BALANCE	9,807,611	11,047,846	10,530,196	15,274,859	11,060,546	11,041,046

FUND BALANCE REQUIREMENT

(Three Months Operating Expense)

5,407,700

**EXPENDITURE SUMMARY
GENERAL FUND**

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	11,082,400	10,926,779	11,556,200	5,540,098	11,288,900	12,130,200
002 Overtime	419,900	429,422	436,900	282,924	551,900	521,700
003 Worker's Compensation	132,000	130,216	125,000	120,840	123,500	124,000
004 Health Insurance	1,063,400	1,136,823	1,046,100	398,319	862,800	1,077,800
005 Social Security	880,200	837,928	917,400	429,463	906,100	967,800
006 Retirement	1,721,800	1,652,893	1,794,700	855,919	1,779,600	1,855,100
TOTAL PERSONNEL SERVICE	15,299,700	15,114,061	15,876,300	7,627,563	15,512,800	16,676,600
SUPPLIES						
010 Office	91,000	91,264	95,800	54,808	100,000	100,700
011 Vehicle	232,100	258,624	249,800	116,156	245,200	245,200
012 General	141,100	130,604	142,900	73,172	134,900	135,700
013 Equipment	74,300	82,546	83,000	22,141	68,100	69,900
014 Uniforms	94,000	77,901	110,000	34,756	104,800	108,500
015 Recreational	6,000	4,493	6,000	3,554	7,000	6,000
016 Chemical	12,200	9,775	12,200	3,663	11,000	12,200
017 Vaccinations	0	0	0	0	0	20,000
019 K-9 Supplies	4,600	1,148	0	0	0	0
028 Pet Adoption Center	39,500	25,917	50,000	30,706	45,000	45,000
029 Medical	56,000	54,068	55,700	27,259	55,700	55,700
TOTAL SUPPLIES	750,800	736,340	805,400	366,215	771,700	798,900
MAINTENANCE						
020 Vehicle	128,800	166,248	139,800	66,789	133,700	126,000
021 Building	113,100	91,125	112,800	46,111	99,200	97,800
022 Equipment	268,600	284,213	311,700	228,283	314,400	321,500
023 Ground	188,700	145,860	165,700	83,963	168,800	165,800
TOTAL MAINTENANCE	699,200	687,446	730,000	425,146	716,100	711,100
INSURANCE						
030 Property/Liability	163,400	164,249	166,100	181,005	186,400	187,900
TOTAL INSURANCE	163,400	164,249	166,100	181,005	186,400	187,900
SERVICES						
035 Unemployment Payments	0	14,224	0	8,398	13,400	0
036 Election Expense	10,000	7,123	10,000	222	7,200	17,600
040 Utilities	562,200	484,076	554,100	225,764	490,500	490,500
041 Dues and Subscriptions	45,400	45,942	49,700	22,424	48,500	49,400
042 Travel and Training	160,900	108,327	164,300	69,089	138,000	144,700
043 Impound Expense	1,000	300	1,000	280	500	500
045 Telephone	72,300	67,907	75,200	36,358	72,500	82,100
046 Equipment Rental	38,900	24,035	31,900	5,039	30,900	30,900
047 Contract Labor	466,100	462,779	523,700	258,156	541,800	505,000
051 Online Transaction Fees	6,100	7,757	6,600	2,945	6,800	6,800
059 Adaptive Sports	10,000	6,627	10,000	1,275	5,000	10,000
060 Tree City USA	10,000	2,849	10,000	1,347	4,000	10,000
061 Reimburse by Donations	4,500	3,083	4,500	3,219	6,000	4,500
065 Trophies and Awards	20,500	21,229	17,000	5,866	17,000	15,000
066 Uniforms and Equipment (Rec)	57,000	45,382	55,000	14,463	45,000	45,000
067 Parks / Events & Rec Programs	46,000	42,066	46,000	30,015	46,500	41,000
068 Team Travel	3,000	0	2,000	0	2,000	2,000

**EXPENDITURE SUMMARY
GENERAL FUND**

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
069 Adult Sports	6,000	2,535	3,000	0	2,000	2,000
070 Other Expense (Grants)	70,800	72,735	45,200	18,541	45,000	94,900
075 LEOSE Training	5,100	2,818	5,400	5,127	6,600	9,100
081 Bank Fees	1,500	987	1,500	358	1,000	1,000
083 Audit Fees	27,500	25,950	30,500	20,950	30,000	30,500
084 Tax Appraisal Contract	98,000	103,970	101,000	51,169	101,000	103,000
086 Nuisance Abatement	55,000	41,800	55,000	9,176	19,500	50,000
087 State Tax Payments	275,000	318,525	350,000	157,169	323,000	330,000
102 Medical Director Contract	12,500	12,500	42,700	32,467	42,700	20,000
104 Fire Prevention	7,500	5,488	7,500	1,744	6,000	6,000
105 Safety Training	1,000	314	900	0	900	900
400 Public Awareness	10,000	1,526	7,000	146	2,000	5,000
TOTAL SERVICES	2,083,800	1,932,854	2,210,700	981,707	2,055,300	2,107,400
MISCELLANEOUS						
090 Legal Fees	124,000	60,348	58,300	39,688	100,000	100,000
091 Advertising	44,200	32,926	41,500	10,570	25,300	32,400
092 Professional Fees	274,000	266,918	230,200	130,664	191,600	219,600
095 Required Public Notices	0	0	0	5,399	13,000	12,500
401 Transportation (HOP)	43,200	43,235	40,000	40,000	40,000	40,000
402 Heart of TX Defense Alliance	17,000	17,000	17,000	17,000	17,000	17,000
403 Chambers of Commerce	47,500	47,500	52,500	29,375	52,500	52,500
404 Youth Task Force	13,000	10,000	10,000	10,000	10,000	10,500
405 Economic Development	23,500	27,500	22,500	22,500	22,500	22,500
406 Texas A&M Contribution	25,000	25,000	12,500	12,500	12,500	0
408 Boys & Girls Club Contribution	50,000	50,000	30,000	30,000	30,000	30,000
409 Greater Killeen Comm Clinic	9,500	9,500	9,500	9,500	9,500	9,500
410 Nat'l Mounted Warfare Found.	25,000	25,000	12,500	12,500	12,500	0
600 Pitney Bowes Lease	2,200	2,745	2,200	1,747	3,500	3,500
615 Xerox Rental	6,900	6,793	8,500	4,477	8,800	8,800
TOTAL MISCELLANEOUS	705,000	624,465	547,200	375,920	548,700	558,800
RESERVES/TRANSFERS						
007 Reserve for Personnel	10,000	6,192	8,000	4,812	15,100	15,000
254 Reimb: Seton Medical	589,000	574,907	575,000	574,746	574,700	575,000
800 Transfer to Fixed Assets	0	0	0	0	350,000	0
805 Transfer to Capital Projects	0	250,000	0	0	1,450,000	0
806 Transfer to Debt Service	100,000	100,000	0	0	75,000	0
TOTAL RESERVES/TRANSFERS	699,000	931,099	583,000	579,558	2,464,800	590,000
GRAND TOTAL	20,400,900	20,190,514	20,918,700	10,537,114	22,255,800	21,630,700



**DEBT
SERVICE
FUND**

DEBT SERVICE FUND

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
BEGINNING FUND BALANCE	12,668	190,693	54,493	47,241	47,241	26,941
REVENUES:						
020 Interest Income	8,000	8,526	15,500	9,493	19,000	20,000
021 Miscellaneous Income	0	0	0	1	0	0
200 Gain on Investments	0	0	0	0	0	0
301 Refunding Bonds Issued	0	0	0	0	0	0
700 Tax Revenues	2,577,500	2,578,447	2,743,400	2,700,055	2,743,400	2,833,000
801 Transfer from General Fund	100,000	100,000	0	0	75,000	0
802 Transfer from Utility Fund	100,000	100,000	75,000	0	75,000	100,000
803 Transfer from Drainage Fund	0	0	0	0	0	0
805 Transfer from Bond Fund	0	0	0	0	0	0
TOTAL REVENUES	2,785,500	2,786,973	2,833,900	2,709,549	2,912,400	2,953,000
EXPENDITURES:						
084 BCAD Fees	30,200	29,214	30,000	15,535	31,100	31,000
301/303 Debt Service Requirements	2,751,500	2,726,211	2,855,700	577,022	2,901,600	2,948,400
305 Refunded Bond Escrow	0	0	0	0	0	0
320 Bond Issuance Cost	0	0	0	0	0	0
802 Transfer to Utility Fund	0	175,000	0	0	0	0
TOTAL EXPENDITURES	2,781,700	2,930,425	2,885,700	592,557	2,932,700	2,979,400
INCREASE/DECREASE	3,800	(143,452)	(51,800)	2,116,992	(20,300)	(26,400)
ENDING FUND BALANCE	16,468	47,241	2,693	2,164,233	26,941	541



**FIXED
ASSET
FUND**

FY 2019-2020 FIXED ASSET PURCHASES BY DEPARTMENT

PET ADOPTION CENTER

COBAN Unit Lease	\$	2,000
Cage Replacement - Cat Adoption Room		40,000
		<u>42,000</u>

POLICE

(2) Patrol Cars		104,400
COBAN Unit Lease		98,600
(10) Tasers		12,600
Total Station (partially funded by grant)		11,300
		<u>226,900</u>

COURTS

COBAN Unit Lease		6,800
		<u>6,800</u>

FIRE OPERATIONS

Medic Unit Remount		252,200
Pumper Fire Truck Lease		100,500
		<u>352,700</u>

INFORMATION TECHNOLOGY

Computer Lease		42,300
Security Gateway		22,500
		<u>64,800</u>

LIBRARY

Books and Processing		90,000
		<u>90,000</u>

ACTIVITY CENTER

Accessibility Conversion for Garden Door		4,400
		<u>4,400</u>

PARKS & RECREATION

John Deere 3038E Compact Utility Tractor		20,700
Enclosed Trailer		2,800
		<u>23,500</u>

STREETS

Vehicle - F250 Crew Cab		37,800
Tommy Lift		3,200
		<u>41,000</u>

MAINTENANCE

Extend Fleet Office		3,600
		<u>3,600</u>

GENERAL FUND SUBTOTAL	\$	855,700
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WATER ADMINISTRATION

Vehicle - F150 Crew Cab (Public Works)	\$	33,100
Folder/Inserter (Utility Billing)		8,900
		<u>42,000</u>

WASTEWATER

Plant Grating		22,800
Influent Exhaust Fan and Grating		7,000
		<u>29,800</u>

UTILITY FUND SUBTOTAL	\$	71,800
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DRAINAGE

Brushcutter/Mower	\$	25,300
DRAINAGE FUND SUBTOTAL	\$	25,300

GRAND TOTAL FOR ALL FUNDS	\$	952,800
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**CAPITAL
IMPROVEMENT
FUND**

FY 2019 - 2020 BUDGETED CAPITAL IMPROVEMENT PROJECTS

Water Projects

Water Main Improvements	8,200
Rattlesnake Road Waterline Replacement	147,900
Beeline Drive Waterline Replacement	490,200
Total Water Projects	646,300

Wastewater Projects

Sewer Rehabilitation/Improvements	250,000
Trimmer Creek Lift Station Iron Chloride Dosing System	110,000
Total Wastewater Projects	360,000

Drainage Projects

Drainage Master Plan #2	1,162,600
Drainage Master Plan #1	1,031,200
Roy Reynolds Bridge abutment Stabilization	124,000
Jorgette Drive Bank Stabilization	120,000
Pinewood Erosion/Retaining Wall	204,000
Total Drainage Projects	2,641,800

Building Improvements

Fire Station #2 Renovation	1,765,400
Remodel City Council Chambers	30,000
New Roof on Wellness Center at Central Station	35,400
Demo and Replace Concrete/Pavement at Central Station	124,900
Total Building Improvements	1,955,700

Park Projects

Park Improvements	50,000
Total Park Projects	50,000

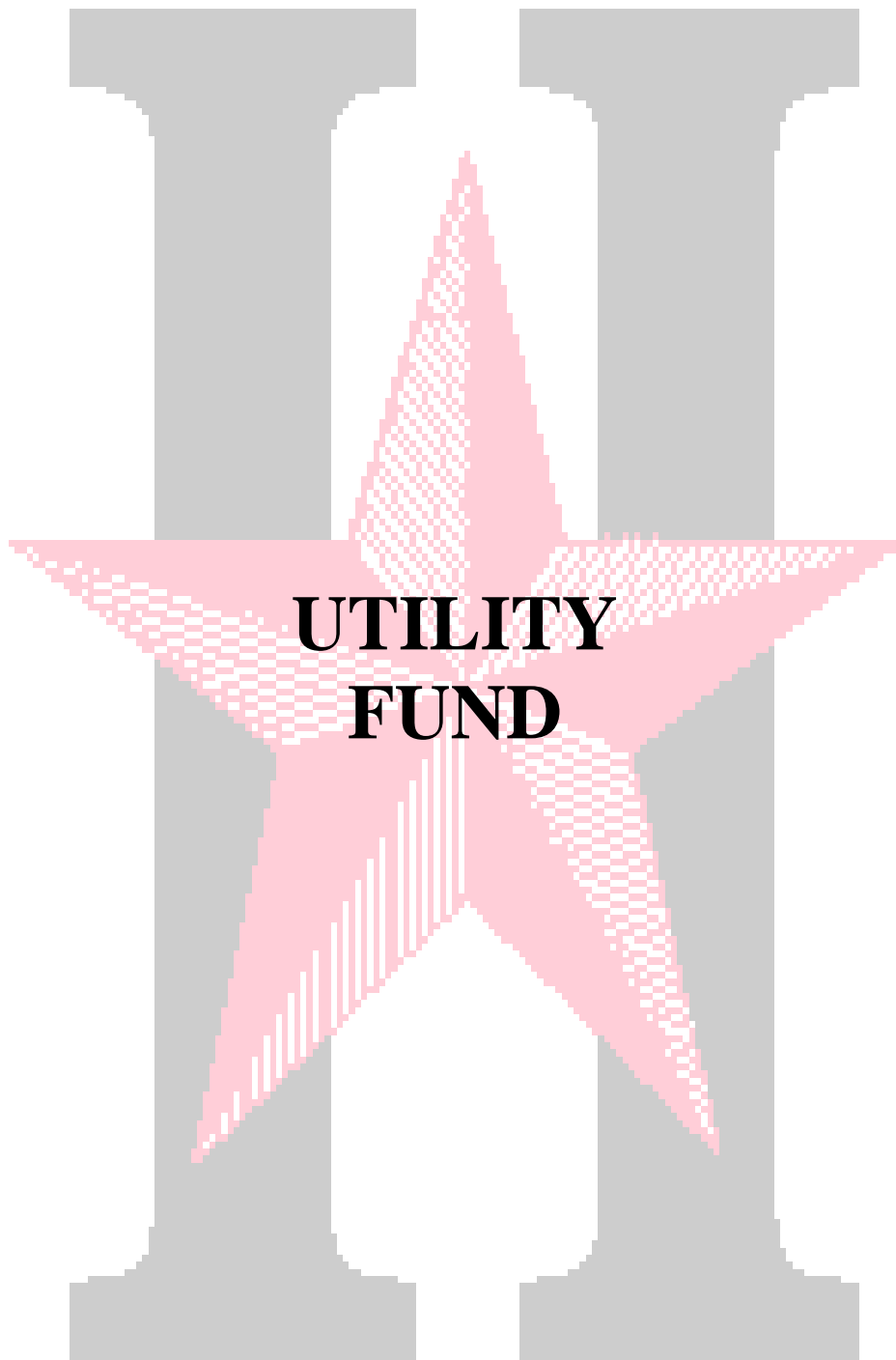
Sidewalk Projects

Sidewalk from Prospector to Vineyard	255,100
Total Sidewalk Projects	255,100

Street Projects

Warrior's Path Street Reconstruction	3,153,400
Mountain Lion to Pontiac Drainage Flume Reconstruction	64,900
FY 2018-2019 Miscellaneous Street Projects	897,400
FY 2019-2020 Miscellaneous Street Projects	1,000,000
Total Street Project	5,115,700

Total Capital Improvement Projects	11,024,600
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**UTILITY
FUND**

UTILITY FUND REVENUES

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
SALES						
001 Water Income	5,985,500	6,193,940	6,175,500	2,098,639	5,588,500	6,200,000
002 Sewer Income	3,685,700	3,765,842	3,750,300	1,656,070	3,628,000	3,800,000
007 Water Tap Fees	15,000	8,564	11,000	3,412	5,000	5,000
008 Sewer Tap Fees	25,000	23,612	25,000	5,308	10,000	10,000
009 Connect Fees	100,000	91,850	90,000	40,700	83,000	80,000
059 Water Supply Agreement	25,000	27,634	27,000	29,423	29,400	0
TOTAL SALES	9,836,200	10,111,442	10,078,800	3,833,552	9,343,900	10,095,000
MISCELLANEOUS						
005 Transfers, Turn On/Off	15,000	14,848	16,000	8,702	18,000	18,000
006 Penalties	90,000	88,605	90,000	47,730	90,000	90,000
010 Credit Card Fees	(65,000)	(70,830)	(65,000)	(37,627)	(73,800)	(75,000)
011 Online Payment Fees	65,000	67,900	70,000	36,632	75,000	75,000
015 Cash Over (Short)	0	(147)	0	46	100	0
020 Interest Income	15,000	37,068	30,000	25,758	52,000	55,000
021 Miscellaneous Income	3,500	4,960	4,700	2,100	4,700	4,500
022 Other Income	0	30,358	0	5	0	0
030 Insurance Proceeds	0	22,058	0	0	0	0
032 Gain on Sale of Assets	0	1,702	0	5,523	5,500	0
057 Assessment Income	0	0	0	0	0	0
201 Net Value of Investments	0	7	0	0	0	0
805 Transfer from Capital Projects	0	0	0	0	0	0
806 Transfer from Debt Service	0	175,000	0	0	0	0
TOTAL MISCELLANEOUS	123,500	371,529	145,700	88,869	171,500	167,500
TOTAL REVENUES	9,959,700	10,482,971	10,224,500	3,922,421	9,515,400	10,262,500
BEGINNING FUND BALANCE	3,650,796	3,321,778	3,525,577	3,448,289	3,448,289	3,339,889
INCREASE/DECREASE	115,400	126,511	21,600	634,426	(108,400)	3,800
ENDING FUND BALANCE	3,766,196	3,448,289	3,547,177	4,082,715	3,339,889	3,343,689

FUND BALANCE REQUIREMENT

(Three Months Operating Expense)

\$ 2,014,700

UTILITY FUND EXPENSE SUMMARY

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
PERSONNEL SERVICES						
001 Salaries	866,100	871,302	923,400	467,034	942,800	1,136,900
002 Overtime	77,000	96,856	81,000	42,540	90,000	86,000
003 Workers Compensation	13,300	13,138	12,900	12,482	12,900	14,400
004 Health Insurance	111,400	114,409	116,000	39,015	87,500	132,200
005 Social Security	72,100	72,633	76,800	38,680	79,000	93,500
006 Retirement	141,900	147,282	151,000	76,668	155,300	182,800
008 OPEB Expense	0	3,049	0	0	3,000	3,000
TOTAL PERSONNEL SERVICE	1,281,800	1,318,669	1,361,100	676,419	1,370,500	1,648,800
SUPPLIES						
010 Office	33,500	29,032	33,500	14,029	29,500	33,500
011 Vehicle	40,000	43,611	40,000	22,660	45,800	46,000
012 General	11,000	18,218	13,000	7,893	15,100	15,100
013 Equipment	6,000	2,278	4,000	1,673	3,500	4,000
017 Belt Press	15,000	25,060	20,000	5,985	20,000	20,000
018 Lab	11,000	5,815	11,000	3,530	11,000	11,000
TOTAL SUPPLIES	116,500	124,014	121,500	55,770	124,900	129,600
MAINTENANCE						
020 Vehicle	35,000	40,910	37,000	19,848	40,000	40,000
021 Building	3,000	1,611	3,000	409	3,000	2,000
022 Equipment	119,600	123,226	120,100	77,632	135,500	128,100
023 Ground	2,000	1,602	2,500	230	2,000	2,500
024 Repair & Maintenance	160,000	148,554	160,000	55,902	130,000	160,000
025 New Service Meters	110,000	83,961	110,000	37,110	80,000	110,000
026 UV Lights	35,000	33,570	35,000	0	35,000	35,000
027 Odor Control Chemical	15,000	39,862	45,000	20,168	45,000	45,000
TOTAL MAINTENANCE	479,600	473,296	512,600	211,299	470,500	522,600
INSURANCE						
030 Property/Liability	22,100	22,242	22,800	24,349	24,700	27,700
TOTAL INSURANCE	22,100	22,242	22,800	24,349	24,700	27,700
SERVICES						
014 Uniforms	15,500	16,922	17,000	9,488	19,000	19,000
035 Unemployment	0	(50)	0	0	0	0
040 Utilities	480,000	359,565	455,000	150,556	360,000	410,000
041 Dues/Subscriptions	1,700	1,920	2,400	2,364	2,500	2,500
042 Travel & Training	16,000	13,099	16,000	5,913	13,000	15,000
045 Telephone	13,600	12,304	14,500	6,368	13,000	13,500
046 Equipment Rental	16,000	30,542	51,000	31,344	56,800	51,800
047 Contract Labor	251,000	275,376	285,000	129,990	290,000	280,800
085 State Fees	47,600	46,636	45,600	46,204	46,200	47,200
TOTAL SERVICES	841,400	756,314	886,500	382,227	800,500	839,800
BOND EXPENSE	1,918,000	1,895,574	1,905,500	234,985	1,920,600	1,958,800
INTERGOVERNMENTAL PMTS						
801 Transfer to General Fund	450,000	450,000	500,000	50,000	500,000	500,000
806 Transfer to Debt Service Fund	100,000	100,000	75,000	0	75,000	100,000
200 Water Purchases	2,400,000	2,741,069	2,475,000	1,186,509	2,432,600	2,753,300
TOTAL INTERGOVERNMENTAL	2,950,000	3,291,069	3,050,000	1,236,509	3,007,600	3,353,300

UTILITY FUND EXPENSE SUMMARY

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
MISCELLANEOUS						
080 Bad Debt	60,000	51,767	60,000	29,557	55,000	55,000
083 Audit Fees	27,400	23,950	27,400	18,950	27,400	27,400
091 Advertising	4,000	4,566	4,000	0	0	0
092 Professional Fees	30,000	31,525	30,000	16,725	33,000	35,000
095 Required Public Notices	0	0	0	1,847	4,000	4,000
32x Issuance Costs	0	0	0	13,605	13,600	0
306 Amortization Adv Refunding	63,500	63,474	71,500	35,753	71,500	56,700
TOTAL MISCELLANEOUS	184,900	175,282	192,900	116,437	204,500	178,100
RESERVES						
800 Transfer to Fixed Assets	450,000	450,000	400,000	0	400,000	500,000
805 Transfer to Capital Projects	1,600,000	1,850,000	1,750,000	350,000	1,300,000	1,100,000
TOTAL RESERVES	2,050,000	2,300,000	2,150,000	350,000	1,700,000	1,600,000
TOTAL EXPENSES	9,844,300	10,356,460	10,202,900	3,287,995	9,623,800	10,258,700



**SANITATION
FUND**

SANITATION FUND

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
BEGINNING BALANCE	100,525	128,689	59,855	90,427	90,427	90,827
REVENUES:						
004 Garbage Income	2,018,200	2,021,541	2,088,800	1,032,592	2,077,000	2,170,500
020 Interest Income	500	1,217	1,000	1,158	2,200	2,500
021 Miscellaneous Income	1,000	1,334	1,000	525	1,000	1,000
084 Franchise Fees	150,000	152,762	150,000	79,072	158,000	163,500
TOTAL REVENUES	2,169,700	2,176,854	2,240,800	1,113,347	2,238,200	2,337,500
OPERATING EXPENSES						
PERSONNEL SERVICES						
001 Salaries	32,700	30,189	33,200	16,559	34,100	47,200
002 Overtime	6,500	5,465	6,500	2,802	6,500	6,000
003 Workers Compensation	600	584	500	531	500	800
004 Health Insurance	5,900	7,245	6,600	2,676	6,600	6,100
005 Social Security	3,000	2,336	3,000	1,316	3,100	4,100
006 Retirement	5,900	4,408	6,000	2,912	6,000	8,000
008 OPEB Expense	0	100	0	0	100	100
TOTAL PERSONNEL SERVICE	54,600	50,327	55,800	26,796	56,900	72,300
SUPPLIES						
011 Vehicle	0	0	0	638	1,000	1,000
012 General	700	140	700	0	200	200
013 Equipment	500	521	500	243	500	500
TOTAL SUPPLIES	1,200	661	1,200	881	1,700	1,700
MAINTENANCE						
020 Vehicle	0	0	0	0	0	0
022 Equipment	2,000	3,207	3,000	5,438	10,000	3,000
023 Ground	0	0	0	326	0	0
TOTAL MAINTENANCE	2,000	3,207	3,000	5,764	10,000	3,000
INSURANCE						
030 Property/Liability	700	741	700	801	800	1,200
TOTAL INSURANCE	700	741	700	801	800	1,200
SERVICES						
014 Uniforms	800	576	800	453	900	900
040 Utilities	300	221	300	97	300	300
041 Dues & Subscriptions	100	75	100	75	100	100
042 Travel & Training	500	0	500	0	500	500
045 Telephone	1,000	721	1,000	367	800	800
046 Equipment Rental	1,100	1,057	1,100	505	1,100	1,100
048 Roll Off Dumpster	160,000	189,324	160,000	89,383	190,000	190,000
050 Garbage Contract	1,527,500	1,561,312	1,596,500	812,645	1,627,900	1,680,000
TOTAL SERVICES	1,691,300	1,753,286	1,760,300	903,525	1,821,600	1,873,700

SANITATION FUND

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
MISCELLANEOUS						
049 Brush Grinding	30,000	14,000	25,000	9,000	36,000	25,000
052 Mulch Hauling	10,000	4,000	8,000	0	0	0
080 Bad Debt Expense	12,000	8,894	10,000	4,339	10,000	10,000
091 Advertising	0	0	0	773	800	800
092 Professional Fees	10,000	5,000	5,500	0	0	5,500
TOTAL MISCELLANEOUS	62,000	31,894	48,500	14,112	46,800	41,300
RESERVES						
800 Transfer to Fixed Assets	100,000	75,000	75,000	0	0	100,000
801 Transfer to General Fund	300,000	300,000	300,000	200,000	300,000	300,000
805 Transfer to Capital Projects	0	0	0	0	0	0
TOTAL RESERVES	400,000	375,000	375,000	200,000	300,000	400,000
TOTAL EXPENSES	2,211,800	2,215,116	2,244,500	1,151,879	2,237,800	2,393,200
INCREASE/DECREASE	(42,100)	(38,262)	(3,700)	(38,532)	400	(55,700)
ENDING FUND BALANCE	58,425	90,427	56,155	51,895	90,827	35,127



**DRAINAGE
FUND**

DRAINAGE FUND

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
BEGINNING BALANCE	52,433	3,483	61,583	67,311	67,311	35,311
REVENUES						
003 Drainage Fees	809,600	823,241	834,300	411,954	826,300	842,800
020 Interest Income	400	1,660	1,200	858	1,800	2,000
022 Other Income	0	25,000	0	0	0	0
TOTAL REVENUES	810,000	849,901	835,500	412,812	828,100	844,800
OPERATING EXPENSES						
PERSONNEL SERVICES						
001 Salaries	94,400	82,250	92,600	42,566	80,600	88,700
002 Overtime	2,000	1,131	2,000	285	1,000	1,000
003 Workers Compensation	1,500	1,460	1,400	1,328	1,400	1,400
004 Health Insurance	14,500	13,426	15,300	5,000	10,400	14,300
005 Social Security	7,400	6,255	7,200	3,173	6,200	6,900
006 Retirement	14,500	15,299	14,200	6,445	12,300	13,400
008 OPEB Expense	0	462	0	0	500	500
TOTAL PERSONNEL SERVICE	134,300	120,283	132,700	58,797	112,400	126,200
SUPPLIES						
011 Vehicle	4,000	3,861	4,000	3,411	4,000	4,000
012 General	500	23	500	200	500	500
013 Equipment	5,000	2,083	4,000	2,432	5,200	5,000
TOTAL SUPPLIES	9,500	5,967	8,500	6,043	9,700	9,500
MAINTENANCE						
020 Vehicle	4,000	2,901	4,000	1,589	3,000	3,000
022 Equipment	1,500	5,453	4,000	2,196	4,000	4,000
023 Ground	40,000	15,613	30,000	12,614	30,000	30,000
TOTAL MAINTENANCE	45,500	23,967	38,000	16,399	37,000	37,000
INSURANCE						
030 Property/Liability	1,900	1,856	1,900	2,012	2,100	2,100
TOTAL INSURANCE	1,900	1,856	1,900	2,012	2,100	2,100
SERVICES						
014 Uniforms	2,500	2,095	2,500	1,387	2,500	2,500
041 Dues/Subscriptions	300	95	300	265	300	300
042 Travel & Training	1,100	649	1,100	72	500	1,000
046 Equipment Rental	1,000	0	500	0	0	500
047 Contract Labor	0	3,915	4,000	840	4,000	4,000
TOTAL SERVICES	4,900	6,754	8,400	2,564	7,300	8,300
BOND EXPENSE						
Principal Payments	136,800	136,802	178,400	0	178,400	206,000
300 Issuance Cost	0	33,558	0	0	0	0
301 Interest Expense	104,100	46,703	139,200	66,360	139,200	133,000
306 Amortization Bond Issue	(4,900)	0	(6,500)	0	(6,500)	(5,700)
TOTAL BOND EXPENSES	236,000	217,063	311,100	66,360	311,100	333,300

DRAINAGE FUND

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
MISCELLANEOUS						
080 Bad Debt	4,000	5,098	5,000	2,253	5,000	5,000
091 Advertising	0	0	0	0	0	0
092 Professional Fees	5,100	5,085	0	370	25,500	500
TOTAL MISCELLANEOUS	9,100	10,183	5,000	2,623	30,500	5,500
RESERVES						
800 Transfer to Fixed Assets	150,000	200,000	200,000	100,000	200,000	225,000
801 Transfer to General Fund	0	0	0	0	0	0
802 Transfer to Water	0	0	0	0	0	0
805 Transfer to Capital Projects	200,000	200,000	150,000	75,000	150,000	100,000
806 Transfer to Debt Service	0	0	0	0	0	0
TOTAL RESERVES	350,000	400,000	350,000	175,000	350,000	325,000
TOTAL EXPENSES	791,200	786,073	855,600	329,798	860,100	846,900
INCREASE/DECREASE	18,800	63,828	(20,100)	83,014	(32,000)	(2,100)
ENDING BALANCE	71,233	67,311	41,483	150,325	35,311	33,211



**HOTEL / MOTEL
FUND**

HOTEL MOTEL FUND

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
BEGINNING FUND BALANCE	99,818	122,348	182,648	191,986	191,986	274,586
REVENUES:						
706 Hotel Tax Revenue	75,000	77,331	75,000	26,640	95,000	95,000
710 HOT Distribution - Bell County	0	8,257	4,600	3,738	3,700	4,000
020 Interest Income	300	1,952	1,700	1,934	3,900	3,900
022 Other Income	0	0	0	0	0	0
201 Net Value of Investments	0	10	0	0	0	0
TOTAL REVENUES	75,300	87,550	81,300	32,312	102,600	102,900
EXPENDITURES:						
Chamber Events	5,000	5,000	5,000	2,500	5,000	5,000
Food & Wine Festival	7,500	7,500	7,500	3,750	7,500	7,500
Miscellaneous Advertising	0	0	0	0	0	0
091 Advertising	12,500	12,500	12,500	6,250	12,500	12,500
Tournaments	5,000	2,912	5,000	0	5,000	12,500
094 Events Total	5,000	2,912	5,000	0	5,000	12,500
Food & Wine Festival	2,500	2,500	2,500	1,250	2,500	2,500
095 Promotion of the Arts	2,500	2,500	2,500	1,250	2,500	2,500
710 Other Improvements	0	0	0	0	0	0
Historical Restoration/Preservation	0	0	0	0	0	0
TOTAL EXPENSES	20,000	17,912	20,000	7,500	20,000	27,500
INCREASE/DECREASE	55,300	69,638	61,300	24,812	82,600	75,400
ENDING FUND BALANCE	155,118	191,986	243,948	216,798	274,586	349,986



**RESTRICTED
COURT
FUND**

RESTRICTED COURT FUND

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
BEGINNING FUND BALANCE	217,897	211,456	206,656	184,714	184,714	187,636
REVENUES:						
020 Interest Income	800	2,328	1,500	1,868	3,700	4,000
114 Child Safety Fund	52,000	39,632	40,000	37,946	42,700	45,000
255 Building Security Fund	11,000	13,324	13,000	6,537	13,000	13,000
256 Administration of Justice Fund	2,500	2,767	3,000	1,544	3,000	3,000
257 Court Technology Fund	14,000	17,727	18,000	8,631	18,000	18,000
258 Juvenile Case Mgmt Fund	20,000	25,654	25,000	12,457	25,000	25,000
259 Teen Court Program	100	250	400	155	300	300
TOTAL REVENUES	100,400	101,682	100,900	69,138	105,700	108,300
EXPENDITURES						
Court Technology Fund	14,200	14,544	0	0	0	0
Building Security Fund	0	0	10,000	5,000	12,778	0
800 Transfers to Fixed Asset Fund	14,200	14,544	10,000	5,000	12,778	0
Child Safety Fund	38,000	38,000	35,000	35,000	35,000	35,000
Building Security Fund	10,000	10,000	10,000	5,000	10,000	10,000
Administration of Justice Fund	0	0	0	0	0	0
Court Technology Fund	15,000	15,000	15,000	0	15,000	15,000
Juvenile Case Management Fund	25,000	25,000	30,000	10,000	30,000	30,000
801 Transfers to General Fund	88,000	88,000	90,000	50,000	90,000	90,000
012 Child Safety Fund	500	0	0	0	0	0
616 School Safety Expenses	0	25,880	0	0	0	0
TOTAL EXPENDITURES	102,700	128,424	100,000	55,000	102,778	90,000
INCREASE/DECREASE	(2,300)	(26,742)	900	14,138	2,922	18,300
ENDING FUND BALANCE	215,597	184,714	207,556	198,852	187,636	205,936



**EMPLOYEE
BENEFIT
FUND**

EMPLOYEE BENEFITS FUND

08/03/2019

	FY 2017-18 BUDGET	FY 2017-18 ACTUAL	FY 2018-19 BUDGET	FY 2018-19 MID-YEAR	FY 2018-19 PROJECTED	FY 2019-20 PROPOSED BUDGET
BEGINNING FUND BALANCE	918	879	1,379	1,705	1,705	3,705
REVENUES						
Interest Income	300	826	500	1,115	2,000	2,000
TOTAL REVENUES	300	826	500	1,115	2,000	2,000
 INCREASE/DECREASE	 300	 826	 500	 1,115	 2,000	 2,000
 ENDING FUND BALANCE	 1,218	 1,705	 1,879	 2,820	 3,705	 5,705

The Employee Benefits Fund was created to reduce the premium tax paid by the City to an insurance carrier for eligible lines of coverage. It is a pass-through account for the collection and payment of insurance premiums.



FEE SCHEDULE

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

The City of Harker Heights reserves the right to add a 25% administrative fee for any services provided by contract.

ADMINISTRATIVE FEES

Paper Copy (per page/side)	\$0.10
Nonstandard Copies.....	See Texas Administrative Code Rule §70.3
Franchise Fee for Taxicab (per vehicle, per year)	\$25.00
Garage Sale Permit (limited to 2 per year, per address)	FREE
Returned Check/Returned ACH/Credit Card Chargeback Fee.....	\$30.00
Processing Fee for Refunding of Credit Card Payments	\$5.00
Sexually Oriented Business	
• Application (one-time fee).....	\$500.00
• Work Permit	\$25.00
• Replacement	\$10.00
• Renewal (annual)	\$250.00
Solicitor Permit.....	\$200.00
• <u>Plus Technology/Convenience Fee – My Permit Now (per permit).....</u>	<u>\$5.00</u>
• Itinerate Merchant.....	additional \$50 per employee
Special Event Application Fee (non-refundable).....	\$15.00
• <u>Plus Technology/Convenience Fee – My Permit Now (per permit).....</u>	<u>\$5.00</u>
Grass Cutting Private Property (Nuisance Abatement)	actual cost + \$100; \$200 minimum
Graffiti Abatement (per hour).....	\$50.00
Small Cell Facility Application Fee	\$25.00
Small Cell Facility Right-of-Way Annual Fee	\$250.00
Small Cell Facility Attachment to City Structure Annual Fee	\$336.00

ADMINISTRATIVE ABATEMENT OF SEDIMENTATION

Applies to individual homebuilders and requires them to have in place measures to prevent silt runoff into City streets per the erosion-sedimentation control ordinance.

Street Sweeper (per hour).....	\$100.00
Dump Truck (per hour)	\$50.00
Front Loader (per hour).....	\$50.00
Backhoe (per hour).....	\$50.00
Water Truck (per hour).....	\$50.00
Traffic Control (per hour; includes flagman, vehicle and traffic devices).....	\$50.00
Each additional flagman (per hour).....	\$25.00

BUILDING PERMITS

Where construction is commenced before a permit is obtained, the permit fees may be doubled.

New Building Construction

- One and Two Family Dwellings (per square foot under roof)..... \$0.10
 Plus Technology/Convenience Fee – My Permit Now (per permit)..... \$5.50
Fee does not include permits for fences, irrigation, accessory buildings or swimming pools. Permits included are structure, electrical, mechanical, plumbing, flat work, plan review, and certificate of occupancy. Inspections included are t-electrical pole; plumbing rough-in; foundation; FMEP framing, mechanical, electrical and plumbing; two story water test; energy (insulation); conditional final; and final.
- Multi-family, Commercial, and Other Construction (per square foot under roof)..... \$0.15
 Plus Technology/Convenience Fee – My Permit Now (per permit)..... \$10.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

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Excludes shell buildings, warehouses and parking garages. Fee does not include permits for fences, signs, accessory buildings, irrigation or swimming pools. Permits included are structure, electrical, plumbing, flat work, certificate of occupancy, and landscaping and plan review. Inspections included are t-electrical pole; plumbing rough-in; foundation; FMEP framing, mechanical, electrical and plumbing; two story water test; energy (insulation); conditional final; landscaping inspection; parking requirements inspection; and final.

- Plan Reviews Requiring Outside Consultationcost + \$25.00
- Projects requiring more than one inspection per phase (i.e. several plumbing inspections of the same type due to size of the project) (per inspection)..... \$10.00
- Multi-family (over four living units), Hotels, Motels, and Commercial Buildings with Multiple Tenants (excluding shell buildings)..... add \$40.00 to multi-family cost for added inspections
Plus Technology/Convenience Fee – My Permit Now (per permit)..... \$10.00

Additions to Floor Area

- One and Two Family Dwellings..... same as for new construction, minimum of \$25.00
Plus Technology/Convenience Fee – My Permit Now (per permit)..... \$5.00
- All Others same as for new construction
Plus Technology/Convenience Fee – My Permit Now (per permit)..... \$5.00

Shell Buildings

Fee is for shell buildings without interior finish, warehouses, and/or parking garages. Fee does not include fences, signs, accessory buildings, irrigation or swimming pools. Permits included are structure, flatwork, and landscaping and plan review.

- Per Square Foot Under Roof..... \$0.08
Plus Technology/Convenience Fee – My Permit Now (per permit)..... \$10.00
- Plan Reviews Requiring Outside Consultationcost + \$25.00
- Projects requiring more than one inspection per phase (i.e. several plumbing inspections of the same type due to size of the project) (per inspection) \$10.00

Any Remodeling, Alterations, Repairs, Replacements, Fences, Swimming Pools, Accessory Buildings, Irrigation and Signs, etc. Projects not involving an addition to floor area.

Applicable Permit Fee Below Plus Technology/Convenience Fee – My Permit Now (per permit)..... \$5.00

- Commercial
 - Valuation up to \$1,000..... \$25.00
 - Valuation \$1,001 to \$2,000..... \$35.00
 - Valuation \$2,001 to \$3,000..... \$45.00
 - Valuation \$3,001 to \$4,000..... \$55.00
 - Valuation \$4,001 to \$5,000..... \$65.00
 - Valuation \$5,001 to \$6,000..... \$75.00
 - Valuation \$6,001 to \$7,000..... \$85.00
 - Valuation \$7,001 to \$8,000..... \$95.00
 - Valuation \$8,001 to \$9,000..... \$105.00
 - Valuation \$9,001 to \$10,000..... \$115.00
 - Per \$1,000 thereafteradditional \$10.00
- Residential
 - Accessory Structure – Large/Carport..... \$125.00
 - Accessory Structure – Small..... \$45.00
 - Alteration/Remodel..... \$30.00
 - Backflow \$30.00
 - Electric Service/Other..... \$35.00
 - Fence..... \$45.00
 - Flatwork..... \$55.00

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▪ Gas Test/Permit.....	\$30.00
▪ Irrigation/Other	\$45.00
▪ Mechanical.....	\$75.00
▪ Plumbing/Other.....	\$50.00
▪ Pool – Above-Ground/Spa	\$50.00
▪ Pool – In-Ground	\$300.00
▪ Porch/Deck.....	\$50.00
▪ Retaining Wall	\$125.00
▪ Roofing	\$80.00
▪ Skirting.....	\$30.00
▪ Solar	\$235.00
▪ Water Heater	\$30.00
▪ Water Softener	\$45.00
▪ Water/Sewer Line	\$35.00
Demolition/Move Structure Permits	
• Per structure.....	\$25.00
• Plus Technology/Convenience Fee – My Permit Now (per permit).....	\$1.00 \$5.00
Re-inspection Fees (per re-inspection)	\$50.00
Working Without Permits.....	\$250.00

EXAMINATIONS, LICENSES, PERMITS, SPECIAL INSPECTIONS, AND ADMINISTRATIVE FEES

Fees over 60 days late may be doubled to cover additional administrative costs.

Alcohol License (per year)	1/2 of TABC Fee
City Registration/Business License	
• <u>Home Business/Property Management</u>	\$25.00
• <u>Mobile Business</u>	\$35.00
• <u>Commercial Business</u>	\$75.00
<u>Business Registration Reprint Fee</u>	\$5.00
Contractor Registration Fee (per year, <u>expires December 31</u>)	\$75.00
Flood Plain Development Permits	\$50.00
Food Dealer’s Permit (initial and renewals).....	\$50.00
• <u>Plus Technology/Convenience Fee – My Permit Now (per permit)</u>	\$5.00
Manufactured Housing Park License.....	\$100.00
<i>(Replaces license fee for City Registration/Business License)</i>	
Manufactured Home Permits	
• Application for Certificate of Occupancy	inspection cost + \$50.00
• Replacement	inspection cost + \$50.00
Occupation Taxes (as authorized by State law)	
• Certificate of Occupancy inspection (existing buildings).....	\$50.00
• Special investigation	\$30.00
• Reports rendered pursuant to any special investigation.....	\$30.00
• Re-inspection of any failed inspection.....	\$50.00
Request to Zoning Board of Adjustment and Appeals	\$150.00
Plan Review	
• Done by City personnel	1/2 of base permit fee
• Done by other agencies.....	actual cost + handling fee of \$10.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

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Planning and Zoning Fees

- Rezoning Request \$200.00
- Conditional Use Permit..... \$200.00
- Development Concept Plan \$50.00
- Site Preparation Permit..... \$25.00
- All Other Plats (Replats, Development, Amendments, etc.).....\$3.00/acre + \$150.00
- Subdivision Plat – Preliminary \$25.00/lot + \$500.00
- Subdivision Plat – Final..... \$150.00
- Sound Amplification Permit (per year)..... \$25.00
 - Plus Technology/Convenience Fee – My Permit Now (per permit) \$5.00
- Zoning Verification Letter \$10.00
- Planning Maps (arc view)
 - 8 ½” x 11” maps..... \$5.00
 - 11” x 17” maps..... \$10.00
 - 17” x 22” maps to 22” x 40” maps..... \$20.00
 - 34” x 44” maps..... \$25.00

Public Works Construction Inspection Fees

- All inspections \$25.00
- All inspections after regular business hours, weekends, and Holidays (per hour)..... \$50.00

Temporary Storage Unit Permit \$25.00

- Plus Technology/Convenience Fee – My Permit Now (per permit) \$5.00

Temporary Use Permits

- Long Term Seasonal Sales
 - Administrative Fee..... \$25.00
 - Inspection Cost..... \$10.00
 - Re-inspection Cost \$35.00
- Short Tem Seasonal Sales
 - Administrative Fee..... \$10.00
 - Inspection Cost..... \$10.00
 - Re-inspection Cost \$35.00

Heavy Vehicle Residential Parking Permit \$25.00

Heavy Vehicle Residential Parking Permit Renewal \$10.00

Donation Box Permit Application \$25.00

LIBRARY / ACTIVITIES CENTER

Copy and Printing Fee (per page)

- Black and White \$0.15
- Color \$0.25

Lost or Damaged Book..... Price of Book + Processing Fee

New Card Replacement \$1.00

Overdue Book (per day) \$0.05

Printing Fee (per page) \$0.10

Processing Fee

- Hardback Book Replacement \$5.00
- Paperback Book Replacement \$1.00

Replacement Fee

- CD Album, View Case, or Playaway Case..... \$6.00
- DVD Case..... \$1.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

The City of Harker Heights reserves the right to add a 25% administrative fee for any services provided by contract.

• Spine or Barcode.....	\$1.00
• Tablet Adapter	\$10.00
• Tablet USB Cord	\$7.00
• Tablet Bumper	\$9.00
• Portfolio Tablet Case	\$10.00
• Hard Plastic Tablet Case.....	\$13.00
• Net Circulating Bags.....	\$21.00
• Plastic Circulating Bags.....	\$1.00
<u>Pooch Paw-ty (per dog, donation to Pet Adoption Center)</u>	<u>\$1.00</u>
<u>Family Camp Out Events</u>	
• Age 5 and under.....	FREE
• Age 6 and up (per person).....	\$10.00
<u>Activities Center Meeting Rooms</u>	
• Refundable Rental Deposit.....	\$200.00
• Late Fee (beginning at 15 minutes past reservation time)	
▪ Initial Penalty	\$15.00
▪ Per minute fee for each minute after 15 minutes.....	\$1.00
• <u>Room A</u>	
▪ Military Sponsored Event (per hour)	\$50.00
▪ Non-Profit Organization (paperwork identifying Tax ID # required) (per hour).....	\$50.00
▪ Community Services (per hour).....	\$50.00
▪ For Profit Business (per hour).....	\$75.00
• <u>Room B</u>	
▪ Military Sponsored Event (per hour)	\$15.00
▪ Non-Profit Organization (paperwork identifying Tax ID # required) (per hour).....	\$15.00
▪ Community Services (per hour).....	\$15.00
▪ For Profit Business (per hour).....	\$30.00
• <u>Room C</u>	
▪ Military Sponsored Event (per hour)	\$25.00
▪ Non-Profit Organization (paperwork identifying Tax ID # required) (per hour).....	\$25.00
▪ Community Services (per hour).....	\$30.00
▪ For Profit Business (per hour).....	\$40.00
• <u>Room D</u>	
▪ Military Sponsored Event (per hour)	\$25.00
▪ Non-Profit Organization (paperwork identifying Tax ID # required) (per hour).....	\$25.00
▪ Community Services (per hour).....	\$30.00
▪ For Profit Business (per hour).....	\$40.00

PARKS AND RECREATION

Youth Sports Registration

• Resident	\$45.00
• Non-Resident	\$55.00

Multiple Registration Cost Incentive (Youth team registrations only; refers to permanent address, same day sign-up)

• Resident	
▪ 1 st participant.....	\$45.00
▪ 2 nd participant.....	\$40.00
▪ 3 rd participant and every participant thereafter.....	\$35.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

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Facility Rentals

- Recreation Center Daily Use (for use of amenities such as basketball and volleyball courts)
 - Resident
 - Students (Age 17 and under)FREE
 - Adults (Age 18 – 54)FREE
 - Seniors (Age 55 and up)FREE
 - Non-Resident
 - Students (Age 17 and under) \$3.00
 - Adults (Age 18 – 54) \$5.00
 - Seniors (Age 55 and up) \$3.00
- Carl Levin Park Pavilion
 - Resident
 - Refundable Deposit \$100.00
 - Rental \$50.00
 - Non-Resident
 - Refundable Deposit \$200.00
 - Rental \$100.00
- FM 2410 Community Park Pavilion
 - Resident
 - Refundable Deposit \$100.00
 - Rental \$50.00
 - Non-Resident
 - Refundable Deposit \$200.00
 - Rental \$100.00
- Purser Park Pavilion A
 - Resident
 - Refundable Deposit \$100.00
 - Rental \$25.00
 - Non-Resident
 - Refundable Deposit \$100.00
 - Rental \$65.00
- Purser Park Pavilion B
 - Resident
 - Refundable Deposit \$100.00
 - Rental \$25.00
 - Non-Resident
 - Refundable Deposit \$100.00
 - Rental \$65.00
- Gazebo
 - Resident \$15.00
 - Non-Resident \$25.00
- Amphitheatre
 - Resident
 - Refundable Deposit \$100.00
 - Rental \$25.00
 - Lights (2 hour block) \$15.00
 - Lights (each additional hour over 2 hours) \$10.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

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▪ Non-Resident	
○ Refundable Deposit	\$100.00
○ Rental	\$65.00
○ Lights (2 hour block).....	\$25.00
○ Lights (each additional hour over 2 hours).....	\$10.00
• Athletic Fields	
▪ Resident	
○ Refundable Deposit	\$100.00
○ Rental	\$25.00
○ Lights (per field).....	\$25.00
○ Field Attendant (per hour).....	\$15.00
▪ Non-Resident	
○ Refundable Deposit	\$250.00
○ Rental	\$50.00
○ Lights (per field).....	\$50.00
○ Field Attendant (per hour).....	\$30.00
• Athletic Fields – Tournament Package	
▪ Resident	
○ Refundable Deposit	\$200.00
○ Rental	\$150.00
○ Field Attendant (per hour).....	\$100.00
▪ Non-Resident	
○ Refundable Deposit	\$200.00
○ Rental	\$150.00
○ Field Attendant (per hour).....	\$150.00
◆ Activities Center Meeting Rooms	
○ Refundable Rental Deposit.....	\$200.00
▪ Room A	
○ Military Sponsored Event (per hour).....	\$50.00
○ Non Profit Organization (paperwork identifying Tax ID # required) (per hour)	\$50.00
○ Community Services (per hour).....	\$40.00
○ For Profit Business (per hour).....	\$75.00
▪ Room B	
○ Military Sponsored Event (per hour).....	\$15.00
○ Non Profit Organization (paperwork identifying Tax ID # required) (per hour)	\$15.00
○ Community Services (per hour).....	\$15.00
○ For Profit Business (per hour).....	\$30.00
▪ Room C	
○ Military Sponsored Event (per hour).....	\$25.00
○ Non Profit Organization (paperwork identifying Tax ID # required) (per hour)	\$25.00
○ Community Services (per hour).....	\$30.00
○ For Profit Business (per hour).....	\$40.00
▪ Room D	
○ Military Sponsored Event (per hour).....	\$25.00
○ Non Profit Organization (paperwork identifying Tax ID # required) (per hour)	\$25.00
○ Community Services (per hour).....	\$30.00
○ For Profit Business (per hour).....	\$40.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

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Aquatics

- Daily Admission Fees
 - Resident
 - Child (Age 2 – 17)..... \$2.00
 - Adult (Age 18 – 54) \$3.00
 - Senior (Age 55 and up) \$2.00
 - Non-Resident
 - Child (Age 2 – 17)..... \$3.00
 - Adult (Age 18 – 54) \$5.00
 - Senior (Age 55 and up) \$2.00
- Swimming Passes

Pass will be good for the current swimming season. Passes will not cover City Sponsored Special Events.

 - Resident
 - Individual \$40.00
 - Family (2 – 5 persons)..... \$60.00
 - Each additional pass over 5 persons..... \$5.00
 - Seniors (Age 55 and up)..... \$15.00
 - Replacement Pass..... \$5.00
 - Non-Resident
 - Individual \$60.00
 - Family (2 – 5 persons)..... \$125.00
 - Each additional pass over 5 persons..... \$5.00
 - Seniors (Age 55 and up)..... \$15.00
 - Replacement Pass..... \$5.00
- Swimming Lessons
 - Resident \$40.00
 - Non-Resident \$50.00
- Pool Rental moved
 - Refundable Deposit..... \$50.00
 - Resident Rental Fee \$100.00
 - Non-Resident Rental Fee \$150.00
 - Lifeguard(s) (per lifeguard, per hour) \$20.00

Lifeguard fee is payable to the lifeguard(s) on the night of pool rental.

Community Garden Plots - Plot lease begins from date fee is paid.

- Resident
 - Six Month Lease \$25.00
 - Twelve Month Lease..... \$50.00
- Non-Resident
 - Six Month Lease \$30.00
 - Twelve Month Lease..... \$60.00

Living Legacy Program ~~\$125.00~~ \$250.00

ActiveNet Online Service Charges

- Payments less than \$150.00 6.5% + \$0.50
- Payments \$150.00 to \$499.99 3.5% + \$5.00
- Payments \$500.00 or more 2.5% + \$10.00

Minimum Service Charge of \$1.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

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PET ADOPTION CENTER

Adoption Fees

- Dogs and Cats (spayed/neutered with rabies vaccination)..... \$50.00
- Other Animals..... \$20.00

Adoption fees will be waived during events approved by the City Manager up to four times per calendar year.

Surrender Fee

- Dogs and Cats (sterilized/current on rabies)..... \$25.00
- Dogs and Cats (not sterilized/not current on rabies)..... \$75.00

Cremation Fee

- Animals up to 50 pounds \$30.00
- Animals 51 to 100 pounds \$60.00
- Animals 101 pounds or more..... \$80.00

Owner Requested Euthanasia \$25.00

Owner Required Sterilization (Spay/Neuter)..... \$70.00

Reclaim Fees (plus kennel fees)

- Class A (dog or cat)
 - First Reclaim \$20.00
 - Second Reclaim (within one year from first) \$40.00
 - Second Reclaim – Reclaim Deposit Required for Non-Sterilized Animals \$100.00
 - Third Reclaim (within one year from first) \$80.00
- Class B (goats, sheep, lambs, pigs or animals of same approximate size and weight) \$25.00
- Class C (cattle, calves, horses, mules or animals of same approximate size and weight) \$40.00
- Class D (wild or exotic animals) \$100.00
- Class E (birds)..... \$20.00

Kennel Fees (per day)

- Class A (dog or cat)..... \$15.00
- Class B (goats, sheep, lambs, pigs or animals of same approximate size and weight) boarding costs + \$10.00
- Class C (cattle, calves, horses, mules or animals of same approximate size and weight) boarding costs + \$20.00
- Class D (wild or exotic animals) boarding costs + \$100.00
- Class E (birds)..... \$5.00

Microchipping Fee \$15.00

Quarantine Fee \$25.00

Quarantine Fee – Dangerous Dog \$40.00

Sign – Dangerous Dog (per sign) \$25.00

Registration Fee – Animal Abuser \$25.00

Registration Fee – Dangerous Dog..... \$50.00

Brick Donations – Memorial Bricks..... \$50.00

PUBLIC SAFETY / FIRE DEPARTMENT

Emergency Service Fees

- Ambulance Calls
 - Basic Life Support\$ \$650.00 + \$ \$15.00/loaded mile
 - Advanced Life Support 1\$ \$750.00 + \$ \$15.00/loaded mile
 - Advanced Life Support 2\$ \$850.00 + \$ \$15.00/loaded mile
 - Out of City Calls\$ \$850.00 + \$ \$15.00/loaded mile
 - Ambulance Transport (per mile; mileage from leaving station to returning station)..... \$15.00
 - Treatment/No Transport – City Call \$125.00
 - Treatment/No Transport – Out of City..... \$850.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

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- Private Ambulance Registration Fee \$3,000.00
- Fire Response
 - For hazardous materials, motor vehicle accident(s), fire and major incident responses to include controlled burns permitted or not permitted which the Fire Department considers to be out of control or fires as a result of arson.*
 - Pumper (per hour or part thereof, minimum 1 hour, not including personnel) \$400.00
 - Aerial/Ladder/Quint (per hour or part thereof, minimum 1 hour, not including personnel) \$450.00
 - Brush Truck/Tender (per hour or part thereof, minimum 1 hour, not including personnel) \$300.00
 - Support Vehicles (per hour or part thereof, not including personnel)..... \$200.00
 - Personnel (per hour or part thereof to include fire, police, etc.)..... \$100.00
 - Water – City Supplied (per 1,000 gallons; calculated by pumping time and rate)..... \$10.00
 - Ambulance Standby (per hour or part thereof, minimum 1 hour, includes personnel) \$300.00
 - Equipment/Services
 - Self-Contained Breathing Apparatus “SCBA” (each)..... \$50.00
 - Hose (per 50 feet)..... \$25.00
 - Gas/Carbon Oxide Detector \$50.00
 - Extinguisher (any class per use)..... \$50.00
 - Hand Tools (each) \$15.00
 - Hydraulic Rescue Tools \$250.00
 - Scene Lighting (per hour)..... \$75.00
 - Oil Booms (each) \$20.00
 - Oil Absorbent Sheets (each)..... \$2.50
 - Oil Dry (bucket) \$35.00
 - Portable Pumps (per hour)..... \$30.00
 - Power Tools (each)..... \$50.00
 - Road Closing/Traffic Control (per hour)..... \$100.00
 - Salvage Cover (each)..... \$35.00
 - Ventilation Fans (each) \$50.00
 - IR Camera (each) \$100.00
 - Foam (per gallon) \$65.00
 - Cribbing (each)..... \$50.00
 - Stabilization Struts (per use) \$100.00
 - Ladders (per use)..... \$35.00
 - Generator (per hour)..... \$50.00
 - Hand Lights (per use)..... \$5.00
 - Dump Tank (per use)..... \$150.00
- Fire Report Copy (per copy)..... \$2.00
- Fire Investigative Report (per report)..... \$5.00

PUBLIC SAFETY / FIRE PREVENTION

An additional \$5.00 fee per permit will be charged for the My Permit Now Technology/Convenience Fee.

- Plan Review (Fire Code) – Construction of Multifamily, Commercial and Other \$50.00
Fee includes plan review, any necessary meetings, final inspection and approval.
- Fire Protection System Permits
 - Fees include plan review, any necessary meetings, witnessing tests, final inspection and approval. For large projects done in phases, the initial permit fee will cover the first phase and each additional phase will be charged \$10.00.*
 - Fire Alarm System (maximum fee of \$1,000.00)
 - Up to 200 devices (flat fee)..... \$150.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

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▪	Each additional device over 200	\$1.00
▪	First re-inspection or witnessed test	no charge
▪	Subsequent re-inspections or witnessed test	50% of the original permit fee
•	Fixed Fire Suppression	
▪	Initial permit.....	\$50.00
▪	First re-inspection or witnessed test	no charge
▪	Subsequent re-inspections or witnessed test	50% of the original permit fee
•	Fixed Piping Systems (sprinklers, standpipes, etc.)	
▪	0 – 12,000 square feet	\$150.00
▪	12,001 + square feet	\$200.00
▪	First re-inspection or witnessed test	no charge
▪	Subsequent re-inspections or witnessed test	50% of the original permit fee
	Fuel Storage Tanks	
▪	Tank installation (per tank, includes pressure test)	\$75.00
▪	Line Pressure Test (per tank)	\$25.00
▪	Tank Removal (per tank)	\$25.00
	Life and Fire Safety Evaluations/Fire Inspections (Annual)	
•	Business	
▪	Annual Inspection	no charge
▪	First Re-inspection	no charge
▪	Second Re-inspection.....	\$50.00
▪	Subsequent Re-inspections (each at the discretion of the officer).....	citation issued or \$50.00
•	Licensed Facilities	
▪	Hospitals	\$150.00
▪	Nursing Homes, Group Homes, Day Cares, Assisted Living Centers, and Private Schools	
○	Occupancy of up to 50 persons	\$50.00
○	Occupancy of 50 + persons	\$100.00
▪	Foster and Adoptive Homes	
○	Annual Inspection	no charge
○	First Re-Inspection	no charge
○	Second Re-Inspection.....	\$30.00
○	Subsequent Re-inspections (each at the discretion of the officer).....	citation issued or \$30.00
	Operational Permits and Inspections	
•	Burn Permits (includes initial site inspection)	
▪	Commercial/Land Development	\$150.00
▪	Residential (annual permit).....	\$50.00
•	Carnival/Circus Safety Inspections.....	\$150.00
•	Carbon Dioxide Systems	\$25.00
•	Fire Flows (conducted by the Fire Department)	\$100.00
•	Fireworks (Outdoor Public Display)	
▪	Permit Fee (requires insurance coverage of at least \$300,000).....	\$250.00
•	Food Booth	\$50.00
•	Mobile Food Vendor.....	\$100.00
•	Hazardous Material Handling, Storage and/or Processing	\$50.00
•	Portable Outdoor Gas Fired Heating Appliances.....	\$25.00
•	Assembly Permit (annual permit)	\$25.00
•	Tent Permit	
▪	Occupancy of 0 – 100 persons	\$50.00

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- Occupancy of 100 + persons \$100.00
- Tire Storage and/or Scraping (annual permit)..... \$50.00
- Welding/Cutting (Hot Work)..... \$50.00

Other permits and/or inspections not listed above that are required by the most currently adopted International Fire Code or its references will be assessed a minimum charge of \$25.00 plus the total amount of time utilized in plan reviews, code research, inspection(s) and documentation at the currently adopted response personnel rate.

PUBLIC SAFETY / POLICE DEPARTMENT

Accident Reports	\$6.00
Copy of Police Report (per page)	\$0.10
Fingerprint Cards (per card)	\$5.00
Record Checks	
• Residents.....	no charge
• Non-Residents	\$5.00
• Recruiters/Federal Agencies	no charge
Taxicab Permits	
• Initial.....	\$20.00
• Renewal	\$10.00
• Duplicates (each)	\$4.00
Alarm Systems	
• False burglar alarm (per incident).....	\$50.00
• False robbery alarm (per incident).....	\$75.00
• False fire alarm (per incident).....	\$75.00
• False emergency medical alarm (per incident)	\$75.00
• Failure to timely respond to alarm site (per incident)	\$50.00
• Monitoring financial institution alarms (per month).....	\$50.00
Towing Fees	
• Non- Consent Tow.....	\$130.00
• Incident Management Tow	\$130.00
• Winching/Overturn Fee	\$75.00
• Dolly Use Fee	\$50.00
• Storage Fee	\$20.00
• Clean Up Fee	\$25.00/hour
• Wait Fee.....	\$65.00
• Fuel Surcharge.....	10% of total fees excluding storage and wait fee
• Drive Shaft Removal	\$50.00
• Specialized Equipment Fees for Towing/Clean Up	cost plus 35%

STREETS

Culvert Installation	
• 10 – 12 yards base material (not including culvert).....	\$150.00
• Each additional yard base material (per yard)	\$6.00
Curb Replacement (per linear foot)	\$25.00
Road Boring (per linear foot)	\$50.00
Street Cut Restoration (per linear foot)	\$15.00
Street Cutting Permit	\$50.00

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UTILITY SERVICES

Water Services

Water Deposit

- Residential (single one-family dwellings and small commercial businesses with hand pick-up)..... \$55.00
Deposits will not be taken on new homes until the home is finalized. Residential deposits are refunded when the account is terminated or in the month of June with one year of good history, whichever comes first.
- Residential – Refusal to Give Social Security Number \$300.00
Deposits will not be taken on new homes until the home is finalized. Deposits will not be refunded until the account is terminated.
- Apartment Complexes on Master Meter \$200.00 per meter
Apartment complex deposits refunded when the account is terminated.
- Commercial \$200.00
Commercial deposits are refunded when the account is terminated.

Water Rates

These rates are applicable to all sales or service of water. All leakage between a meter and a building is the responsibility of the owner, tenant, or occupant of the building. Sprinkler meters on their own meter are charged the base fee plus the per 1,000 gallon usage charge; they are not charged for sewer.

- Inside Harker Heights CCN
 - Base Rate / Per 1,000 Gallons of Water Consumption ~~\$10.59 / \$3.30~~ \$10.91 / \$3.40
- Outside Harker Heights CCN
 - Base Rate / Per 1,000 Gallons of Water Consumption ~~\$21.18 / \$6.60~~ \$21.82 / \$6.80

Sewer Services

Anyone receiving City water service and connected to City sewer must pay sewer charges regardless of whether the building is occupied or not. There is a 10,000 gallon cap for residential customers for sewer services.

Sewer Rates

- Inside Harker Heights CCN
 - First 3,000 Gallons / Per 1,000 Gallons of Water Consumption..... ~~\$19.09 / \$3.19~~ \$19.66 / \$3.29
- Outside Harker Heights CCN
 - First 3,000 Gallons / Per 1,000 Gallons of Water Consumption..... ~~\$38.18 / \$6.38~~ \$39.32 / \$6.58

Other Utility Services Fees

Delinquent/Late Charge..... \$15.00

Fire Hydrant Meters

- Deposit..... \$750.00
- Monthly Fee..... \$50.00

Meter Accuracy Test Requests

- Meter Found to be Faulty.....no charge
- 5/8 inch X 3/4 inch and 3/4 inch X 3/4 inch meters..... \$60.00
- 1 inch meters..... \$60.00
- 1 ½ inch and 2 inch meters \$150.00
- 3 inch meters..... \$200.00
- 4 inch meters..... \$250.00

Online Bill Pay Convenience Fee..... \$2.00

Request for Services – Water/Sewer

These services include turn on/off at the customer’s request, checking for a leak per customer request, and sewer blockages on the customer’s side.

- During Working Hours (per trip)..... \$15.00
- Non-Duty Hours (per trip)..... \$30.00

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
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Reread Requests

- Original Read Incorrectno charge
- Original Read Correct..... \$10.00

Sewer Overflow on Private Lines

- Vactor/Jetrodder (per hour) \$100.00
- Backhoe (per hour) \$50.00
- Dump Truck (per hour)..... \$50.00
- Front Loader (per hour) \$50.00
- Pickup Truck (per hour) \$50.00
- Each Additional Employee (per hour) \$25.00

Water Transfer..... \$15.00

Water Turn On

- New deposit or transfer of serviceno charge
- Second Trip Fee..... \$25.00

Water Distribution and Wastewater Collection System Connection Fees

Prior to the installation of a water or sewer tap the customer requesting same shall deposit with the City a sum equal to such actual cost as estimated by the City. A ¾” water meter will be installed for new or existing property. Water meters larger than ¾” will be installed on approved water demand information.

- New Property
 - Meter Tap..... \$275.00
 - Sewer Tap \$275.00
- Existing Property (In addition to the fees listed above for New Property)
 - ¾” line diameter (water only) materials/street cut + \$300.00
 - 1” line diameter (water only) materials/street cut + \$300.00
 - 1 ½” line diameter (water only) materials/street cut + \$400.00
 - 2” line diameter (water only) materials/street cut + \$500.00
 - 4” line diameter (water and sewer) materials/street cut + \$750.00
 - 6” line diameter (water only) materials/street cut + \$1,500.00
 - 8” line diameter (water only)materials + \$1,500.00

NOTE: Sewer lines above 4” will require a quote.

Drainage Rates

Single Family Detached Dwellings (includes manufactured homes) \$6.00

Other Residential Properties

- Duplex (per unit)..... \$2.88
- Triplex (per unit)..... \$2.74
- Four Unit Dwelling (per unit) \$2.57
- Five Unit Dwelling (per unit) \$2.30
- Six Unit Dwelling (per unit) \$2.04
- Seven Unit Dwelling (per unit)..... \$1.78
- Eight Unit Dwelling (per unit)..... \$1.51
- Nine Units or More (per unit) \$2.04

Non-Residential Developed Property

- Buildings Up to 2,500 sq. ft. \$7.20
- Buildings 2,501 to 10,000 sq. ft. \$14.40
- Buildings 10,001 to 50,000 sq. ft. \$28.80
- Buildings 50,001 to 100,000 sq. ft. \$43.20

**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2019 TO SEPTEMBER 30, 2020**

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- Buildings More Than 100,000 sq. ft. \$60.00

Sanitation Rates

Residential Garbage Collection (per month)	\$18.51 <u>\$18.88</u>
Commercial Hand Pick Up (per month).....	\$18.51 <u>\$18.88</u>
Commercial Garbage Collection (dumpster).....	handled by Centex Waste Management